

ORANGE COUNTY AIRPORT COMMISSION

Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

May 1, 2013

COMMISSIONERS PRESENT: David Bailey, Bruce Junor, Tony Lam, Chris Welsh

COMMISSIONERS ABSENT: John Clarey

STAFF PRESENT: Alan Murphy, Airport Director
Loan Leblow, Assistant Airport Director
Paul Albarian, Deputy County Counsel
Larry Serafini, Deputy Airport Director, Facilities
Maria Pope, Environmental Engineer, Facilities
Leo Tang, Project Manager, Facilities
Jeff Rountree, Administrative Manager, Operations

CALL TO ORDER: Chair Lam called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Bailey led the assembly in the Pledge of Allegiance.

1. **APPROVAL OF MINUTES** The April 17, 2013 Regular Meeting Minutes were approved as written.

2. **GENERAL AVIATION TIE-DOWN/HANGAR LICENSE AND SHADE COVER TIE-DOWN RATE (ASR 12-000924)** Approve the General Aviation Tie-down/Hangar license and approve the proposed monthly rate for General Aviation Shade Cover Tie-down spaces. Responding to Vice Chair Bailey, Director Murphy stated that (1) the previous lease did not address auto insurance coverage; (2) vehicles collisions occur on the airfield approximately every two years; (3) auto insurance coverage has been required for all contractors. Mr. Richard Therrien stated that he is a tenant since 2007, and expressed dissatisfaction with the insurance requirements, the wingspan limitations for the shade structures, the late fee amount, and the lack of a severability clause in the lease. Director Murphy stated that the County's Risk manager recommended the insurance requirements but would follow up with the umbrella coverage issue, and acknowledged the wingspan limitations noting that it was due to space limitations. Director Murphy also said that late payments were a problem and stated that the lease provided for a 10 day grace period. Assistant Director Leblow said that late fees are a County-wide Board policy.

On Vice Chair Bailey's motion and Commissioner Junor's second, this item was continued to the next regularly scheduled meeting. Commissioner Welsh recused himself from the discussion and vote due to a potential conflict of interest.

3. **ENV2-ENVIRONMENTAL SERVICES A-E SELECTION (ASR 13-000545)** Select AMEC Environmental & Infrastructure, Inc. as the primary Architect-Engineer firm and Ninyo & Moore as the alternate firm to provide Environmental Services at John Wayne Airport.

On Commissioner Welsh's motion and Commissioner Junor's second, this item was unanimously approved.

4. **PARKING STRUCTURE C PHASE 2 - A-E SELECTION (ASR 13-000555)** Select Balfour/IDS as the primary A-E firm and Watry/Turner as the alternate firm to provide A-E and PM/CM services. In response to Commissioner Welsh, Director Murphy stated that Balfour was the Construction Manager for the Phase 1. Responding to Chair Lam, Director Murphy said that Phase 2 was planned for a later time but there are substantial construction cost savings in the current market.

On Commissioner Junor's motion and Commissioner Welsh's second, this item was unanimously approved.

5. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** All items were approved as recommended.

6. **ADDITIONAL BUSINESS**

- A. PUBLIC COMMENTS – None.
- B. AIRPORT DIRECTOR COMMENTS – Signage on the arrival level columns is now complete.
- C. AIRPORT COMMISSION COMMENTS – Responding to Vice Chair Bailey, Director Murphy stated that traffic at the general aviation gate would not be impacted by Phase 2 of parking structure construction..

7. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 6:04 p.m.

Respectfully submitted,



Elsa Garcia, Staff Specialist