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**ORANGE COUNTY AIRPORT COMMISSION**  
**Airport Commission Hearing Room**  
**3160 Airway Avenue**  
**Costa Mesa, CA 92626**

**MINUTES OF REGULAR MEETING**

August 19, 2015

**COMMISSIONERS PRESENT:** David Bailey, John Clarey, Chris Welsh

**COMMISSIONERS ABSENT:** Bruce Junor

**STAFF PRESENT:** Larry Serafini, Acting Airport Director  
Paul Albarian, Senior Deputy Attorney, County Counsel  
Lauren Kramer, Deputy Attorney, County Counsel  
Mariane Teschner, Deputy Airport Director, Finance & Administration  
Scott Hagen, Deputy Airport Director, Operations  
Ralph Sanchez, Deputy Airport Director, Business Development  
Marva Thomas, Administrative Manager I, Insurance  
Ron Everly, Project Manager  
Kari Rigoni, Administrative Manager I, Facilities  
Gary Blankenship, Administrative Manager III, Facilities  
Lea Choum, Administrative Manager I, Planning  
Barbara Swift, Administrative Manager I, Business Development  
Samer Marei, Administrative Manager II, Facilities  
Aida Lopez, Executive Secretary I, Administration

**CALL TO ORDER:** Chair Clarey called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Commissioner Welsh led the assembly in the Pledge of Allegiance.

1. **APPROVAL OF MINUTES:** On Commissioner Bailey's motion and Chair Clarey's second, the Regular Meeting Minutes of July 15, 2015 were approved as written.
2. **APPROVE CONTRACT WITH MASTER LANDSCAPE & MAINTENANCE FOR LANDSCAPE SERVICES (ASR 15-000995)** Authorize the purchasing agent or authorized deputy to execute Contract MA-280-15012124 with Master Landscape & Maintenance for Exterior Landscape Maintenance Services, effective September 11, 2015 through September 10, 2016, in an amount not to exceed \$455,157.20 (annually), renewable for four additional one year periods per County Contract Policy Manual, Section 3.3 -106, Item 1 (c). Acting Director Serafini stated this contract was not automatically extended as with most contracts and he is confident that the new company will do a fine job. Acting Director Serafini mentioned to the Commissioners that the appearance of the landscaping would be changing due to the drought issues. Commissioner Welsh inquired as to why the original contract was not extended. Acting Director Serafini stated that both parties mutually agreed to not extend the contract. Chair Clarey asked what actions are being taken regarding the drought. Acting Director Serafini stated that studies have been completed on how to cut back water to the central plant and plans are underway to reduce irrigation by switching to regular drip systems and converting landscapes to hardscapes. Commissioner Welsh asked if there was a CPI provision to the contract and shared his concern regarding sustainability of this contract without this provision. Acting Director Serafini stated CPI provisions are usually not included in these types of contracts as they are renewed annually and are included into their annual numbers.

On Commissioner Welsh's motion and Commissioner Bailey's second, this item was unanimously approved.

3. **TERMINAL IMPROVEMENTS PROJECT BRIEFING** - Acting Director Serafini stated that staff spent a considerable amount of time discussing options on how to finance this project and have come up with a plan. Staff is revising this ASR to present to the Board of Supervisors on September 22, which includes the entire project - upgrades to Terminals A & B and all the structural improvements totaling \$101,000,000.00. This ASR will be presented to the Commissioners at the next Airport Commission meeting on September 2, 2015.
4. **GENERAL AVIATION BRIEFING** - Acting Director Serafini provided an update on this project which included a PowerPoint presentation and several design layout options.
5. **SIGNATURE AND ATLANTIC AVIATION LEASES BRIEFING** – Acting Director Serafini stated that staff has had discussions with both lessees and both have countered offered with accepting a one-year lease with two automatic one-year renewals and agree to all the other terms. Acting Director Serafini further stated that unless there is a change in the positions between the two parties, he will be presenting to the Board to consider accepting these terms or to continue to negotiate with the lessees.
6. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** – Acting Director Serafini stated that all items were approved as recommended, since the last meeting with the exception of the items that were continued to the next meeting, August 25, which are the lease agreements and the disparity study. Acting Director Serafini mentioned that the Board has taken an interest in the Southern California Optimization of Airspace and Procedures in the Metroplex (OAPM) and provided an update for the Commissioners.
7. **ADDITIONAL BUSINESS**
  - A. PUBLIC COMMENTS – None
  - B. AIRPORT DIRECTOR COMMENTS – None
  - C. AIRPORT COMMISSION COMMENTS - Commissioner Welsh asked why the TSA pre-check lines keep changing in Terminal C. Acting Director Serafini stated he will discuss this with the FSD at their next meeting. Commissioner Welsh requested a report of the tie down spaces and Acting Director Serafini stated he would send him the information. Commissioner Welsh asked JWA staff to look into the pricing of the general food concessions. Chair Clarey asked for the status of JWA's Port of Entry. Acting Director Serafini stated there has been no change.
8. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 6:43 pm.

Respectfully submitted,



Aida Lopez, Executive Secretary